



We cannot wait to see you at FAMM's 30<sup>th</sup> Anniversary Celebration via the National Press Club Virtual Venue on **Sept. 9!** Our virtual doors will open at **7:00 p.m. ET** for attendees to log in and meet other guests, join our various discussion rooms, and take pictures using our online photobooth. **Our formal program will begin promptly at 7:30 p.m. ET.**

LINK TO PLATFORM: <https://www.engagez.net/FAMM>

Username: [Link To Email Address used to Register]

*(note: your login is exclusive to you and should not be shared with others)*

### **What should I do before the event?**

Test your login and set up your attendee profile.

Go to the [event website](#) and log in using the email address you used to register (i.e., where you received this event notification).

The first time you visit the log-in page of the National Press Club Virtual Venue, you may see a pop-up window from your browser asking for permission for engagez.net to send you notifications; click ALLOW.

Once you've logged in with your email address, set up your attendee profile. In the upper-right corner click Profile/Account and then Edit Profile. We encourage you to upload a profile pic and other information, including your location and job/title. If you are on LinkedIn, you can easily import your profile from there. By uploading your picture, you will be recognizable to other attendees when the doors open. To save time, we recommend that you set up your profile upon receipt of this email.

### **What should I do at the time of the event?**

You will be able to access the virtual event any time after 7:00 p.m. Go to the [event website](#) and log in using the email address you used to register. Click "log in" and you'll find yourself in our (virtual) lobby.

### **What do I do when I enter the Discussion Rooms, Social Lounge, Trivia, Open Mic Night, or Photo Booth?**

Once you enter the room of your choice, you must enable video and audio when prompted by your computer or browser. Please unmute your mic when you would like to speak.



**How do I socialize with my friends and other guests?**

From 7:00-7:30 p.m. and again at 8:00-8:30 p.m. ET, you'll be able to find -- then call or chat with -- other attendees in the Social Lounge. You'll be able to make one-on-one video calls to other attendees, or create your own small group video call. You must enable video and audio when prompted by your computer or browser.

**Do I have to participate in the Discussion Rooms, Social Lounge, Trivia, or Open Mic Night?**

No. Just be sure to log in before 7:30 p.m. ET to catch the full presentation part of the night, taking place in the "Ballroom."

**How do I sign up for Open Mic Night?**

We would love to hear your stories! Make sure you add your name to [our sign-up list](#) to guarantee you have a spot.

**I have not ordered my SnackMagic box yet – did I miss my chance?**

Just be sure to order your box by the end of the event:

<https://www.snackmagic.com/invites/TXm4osxgNVAWHnJ8mo5PE5ib>

**Need Technical Support?**

Like most virtual events, the key to a smooth and enjoyable experience is a good internet connection. Should you have any questions about the program or your registration, email [VirtTech@press.org](mailto:VirtTech@press.org) . We hope you enjoy the program!

We can't wait to have you join us!